

## Role description for members of the Membership & Professional Standards Standing Committee

### Background

The main purpose of the Standing Committees is to support the Board of Trustees discharge its governance duties in respect of objectives set out in the Royal Charter.

The role of the committee is to provide insight, information and advice to the Council and Board to ensure well-informed decisions and activity.

The committee will report to the Council and provide regular updates of activities and plans and present an annual report to the Board.

A member of the Committee has a real tangible impact on the work of the LI and that of the landscape profession with strategic oversight of vital areas of work.

The Membership & Professional Standards Committee will lead on the LI's work on developing and maintaining professional standards and overseeing routes to all grades of membership. It will also play a vital role in ensuring that the LI puts members at the heart of everything that we do and will be pivotal in managing and supporting the Institute's membership offer, focusing on member retention, growth and engagement.

The committee will work with the staff team to ensure that the LI is positioned to:

- Set and maintain high standards for the profession, including entry standards.
- Make sure that our membership value proposition for all grades of membership is robust, appropriate and up to date with the needs of the membership, making sure that membership is attractive to all those who meet the requirements.
- Promote a culture of lifelong learning in the profession by ensuring that we offer high quality continuing professional development opportunities.
- Attract more volunteers to support the Institute's work, with a credible and attractive volunteering experience.
- Ensure that those pursuing chartership have the best possible experience, with effective support and development
- Recognise high achievement in the profession by recommending people for fellowship.

Committee members will represent the views of LI members, working closely with the staff team at the LI to deliver LI objectives and positive outcomes for the whole membership.

### Committee terms of reference

The terms of reference [\[link\]](#) set out the role, duties and responsibilities of the Committee along with membership terms; code of conduct and the time commitment required.

Members of the Committee contribute their skills, knowledge and expertise to deliver the work of the Committee.

## Person specification

We need a range of expertise and interests to be covered on the Committee and decisions on appointments will be based on ensuring a balanced and representative composition for the Committee, as well as individual skills and experience. For example, we would like all four nations of the UK to be represented.

### Essential skills, knowledge and expertise

- Knowledge and understanding of the importance of maintaining high professional standards, including the role of CPD.
- Knowledge and experience of different entry routes to the landscape profession.
- Knowledge, experience or interest in delivering a compelling and cohesive member offer.
- Knowledge and/or experience of building and growing opportunities for volunteer engagement.

### Attributes

1. Experience, understanding of or strong interest in promoting high professional standards, and delivering value within a membership framework.
2. A willingness to canvas and represent views of members on membership and standards issues, declaring any external, related interests.
3. Experience of working with landscape professionals and understanding of landscape issues.
4. Demonstrable ability to see the big picture, understand how interventions act together to deliver outcomes.
5. Ability to work at the strategic level, guiding others to deliver work that contributes to LI Corporate Strategy outcomes.
6. Experience of working in teams and with external partners to deliver objectives.
7. Strong communication skills and ability to work collaboratively towards a consensus.

## Expenses

Membership of the Committee is undertaken on a voluntary basis and is not remunerated. Expenses related to delivering the work of the Committee will be reimbursed as per the LI's expenses policy [\[link\]](#)